

Dear Parent:

This year I will be your child's Spanish teacher. To ensure that your child receives the best classroom opportunity, I will be using the following discipline plan for the entire year.

When in my classroom, I expect each student to follow these rules:

1. Directions should be followed the first time they are given.
2. Students should raise their hand and wait for permission to speak.
3. Students must be seated and ready to work when the bell rings.
4. Students should keep personal objects to themselves.

If your child chooses not to follow these rules, he/she will earn the following consequences:

- ◆ First offense: verbal warning & loss of 20 participation points
- ◆ Second offense: verbal warning & loss of additional 10 participation points
- ◆ Third offense: verbal warning, detention that afternoon, & loss of another 10 participation points
- ◆ Fourth offense: student will be removed from class for the rest of the period, & lose all participation points for the day

*\*\*any student who severely disrupts the classroom or is in danger of causing harm to themselves or another student will be immediately removed from class*

This plan also includes rewards for following the rules which include the following:

- ⇒ "free"/homework time at the end of each period
- ⇒ "free" days—(movies, art projects, games, etc.)

Each student will receive a quarterly grade based 35% on their test work, 25% on their quiz work, 20% on their completed homework, and 20% on their participation in class.

This plan is not as effective without your help as a parent. Please discuss this letter with your child. If you have any questions at all feel free to call me here at school. My extension is 209 and my email address is John.Deaton@ndhsbatavia.com. If you have any questions about your child's progress you are more than welcome to contact me as well. Emails are usually the easier form of communication as they can be answered between periods when phone calls could be overheard by incoming students. Please send me an email at the above address after you have gone over these policies with your child so that I can add your correct email address to my list and to verify that you have seen this letter. Just put your student's name in the subject line and hit send. Thank you for your help.

Sincerely,



John F. Deaton

More class information can be found on the Spanish classroom website at:

<http://deatonspanish.weebly.com/>

### Grading System Breakdown

Because participation and homework are effort based and make up 40% of each quarterly grade there is a strict policy of compliance that must be followed.

There are only 3 grades that can be earned on a homework assignment unless stated when the assignment is given:

100% is given to students that have their homework completed with effort when they enter the classroom and correct the assignment with the rest of the class as we go over it. Effort is defined as using the notes that the homework is based on to complete the work and knowing the meaning of the words that are being used as well as being able to explain how they got their answer (even if it is wrong).

Everything else is a zero.

65% of the grade will be given to students that complete late work and make time to go over it with me before a week has gone by from the assignments original due date. Certain circumstances may allow deadline to be extended with prior permission.

No penalty is given to students that are absent for assigned work as long as it is made up within a week of the assigned date. If a student is absent for multiple days extensions will be made if they are requested.

Participation grades are based on a combination of behavior as well as involvement in class. I use a chart to keep a daily/weekly/quarterly account of participation which is shown below.

Spanish 2 Period 3 (8:20 - 9:59)		Week Beginning													
		Monday		Tuesday		Wednesday		Thursday		Friday					
1				1		1		1		1		✓	0	1,500	100
2				2		2		2		2		✓	0	2,500	100
3				3		3		3		3		✓	0	3,500	100
4				4		4		4		4		✓	0	4,500	100
5				5		5		5		5		✓	0	5,500	100
6				6		6		6		6		✓	0	6,500	100
7				7		7		7		7		✓	0	7,500	100
8				8		8		8		8		✓	0	8,500	100
9				9		9		9		9		✓	0	9,500	100
10				10		10		10		10		✓	0	10,500	100
11				11		11		11		11		✓	0	11,500	100
12				12		12		12		12		✓	0	12,500	100
13				13		13		13		13		✓	0	13,500	100
14				14		14		14		14		✓	0	14,500	100
15				15		15		15		15		✓	0	15,500	100
16				16		16		16		16		✓	0	16,500	100
17				17		17		17		17		✓	0	17,500	100
18				18		18		18		18		✓	0	18,500	100
19				19		19		19		19		✓	0	19,500	100
20				20		20		20		20		✓	0	20,500	100
21				21		21		21		21		✓	0	21,500	100
22				22		22		22		22		✓	0	22,500	100
23				23		23		23		23		✓	0	23,500	100
24				24		24		24		24		✓	0	24,500	100
25				25		25		25		25		✓	0	25,500	100

A P M rw

A-Attention  
P-Participation  
M-Material

The left three squares for each day are for the behavioral issues and make up 40 points. The right three are each worth 20 points and are taken away if a student is not paying attention, does not have ALL their materials including a covered textbook, or is not actively participating in class (taking notes, following in the book, etc.)

Quizzes are worth 25% of each overall average and are usually 20 minutes long. They cover one piece of new material that has been presented.

Tests are worth 35% of each overall average and are designed for a 40 minute period. Tests cover an entire chapter and may cover several grammar points already covered by quizzes.

\*\*I do not give unannounced quizzes or tests and therefore do not offer retakes.

\*\*Just like homework, tests and quizzes missed due to absences must be made up within a week's time.